



FRIENDS OF ST JOHN'S MEADS CHURCH OF ENGLAND PRIMARY SCHOOL ASSOCIATION

CONSTITUTION

- 1.** The name of the Association shall be Friends of St John's Meads Church of England Primary School Association.
- 2.** Membership is open to parents or guardians of all children attending the school, staff and friends of the school.
- 3.** The objectives of the Association are to advance the education of the pupils of the school by providing and assisting in the provision of facilities at the school.
- 4.** The Association shall be non-party-political.
- 5.** The Association shall hold an Annual General Meeting during the first half of the autumn term.
- 6.** 12-15 members shall constitute a quorum at the Annual General Meeting.
- 7.** The committee, to be elected for one year at the Annual General Meeting, will be constituted as follows: Chairperson, Secretary, Treasurer, Headteacher, and Deputy Headteacher. Optional positions to be elected include a Vice-Chair and Marketing /Promotion Lead.
- 8.** The committee may (at their discretion) co-opt whosoever they see fit to fill any vacant seat on the committee, but by doing so they must NOT allow the total members of the Committee to exceed twelve (12).
- 9.** A quorum of the committee shall consist of one officer and 5 members, one of which shall be the Headteacher or deputy Headteacher.
- 10.** NO alteration to the rules may be made, except at the Annual General Meeting or at a special meeting called for this purpose.
- 11.** The accounts held by the treasurer shall be in the name of The Association and withdrawals shall be agreed and made on the signature of any two of the following: Chairperson, Treasurer, Secretary, Headteacher.
- 12.** The Association shall take out public liability insurance to cover all meetings and activities, but shall not be responsible for personal accidents.
- 13.** The Association shall in no way interfere with the internal running of the school.

- 14.** The Headteacher or deputy Headteacher shall have the right to veto any decision taken by the committee with the exception of dissolving the committee.
- 15.** The Association may be dissolved by a vote of the members at any Annual General Meeting, a special meeting or by the Headteacher of the school.
- 16.** Any matter that is not provided for by the constitution shall be dealt with by the committee, whose decision shall be deemed final.

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