



St John's Meads Church of England Primary School

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Interim Headteacher: Mrs Katherin Weeks

Chair of Governors: Mrs Linda Caroe



East Sussex County Council

Diocese of Chichester

Breakfast Club and Late Birds Application Form

| Name | Class | Food Allergies Medical Conditions/Allergies | Emergency Contact Name/relation & telephone no |
|------|-------|---|--|
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Please enrol my child/children in Breakfast Club/Late Birds. I understand that children attending breakfast club must be delivered to school no sooner than 7:50 am and that those attending Late Birds are collected no later than 4:15 at the end of session 1 and 5.30pm at the end of session 2.

Breakfast Club Arrivals: Please use the Y6 door at the end of the corridor on the **Edensor Road side of the school**. Please ring the bell for access and your child will be signed in by school staff.

Late Birds Departures: please use the Y6 door at the end of the corridor on the **Edensor Road side of the school** and ring the bell on Y6 door to access the school and sign your child out at the end of the session.

Children attending the club will be expected to follow a few simple rules for their own safety and happiness;

- Children must stay in the club area unless given permission to visit the toilets.
- Children will be expected to behave according to school policies regarding consideration for each other, school property and school members.
- If your child is unable to attend due to illness or other arrangements please phone the school and leave a message with the school office.

BREAKFAST CLUB AND LATE BIRDS BOOKING AND PAYMENTS

Breakfast Club: Please ensure that you book and pay for your child online via www.pmxparentmail.co.uk by 3.30pm on the previous day of the session.

The cost of the sessions is: £3.00 from 7:50 'til 8:40am (breakfast served 'til 8:20am), or £1 from 8:25 'til 8:40am

If you need to cancel a Breakfast Booking, this must be carried out by 4.15pm on the previous day and the session can be refunded to your account. However we can no longer carry forward payments or refund if the booking is not cancelled by this time. Please email or call the school office and leave a message (there is no facility to cancel online).

Late Birds Club: Please ensure that you book and pay for your child online via www.pmxparentmail.co.uk at the latest by 10.30am on the day of the session The cost of the session is £3.25 or £3.50 for cash payment (per session) if both sessions are booked the cost is £6.50 if paid online and £7 for cash payment. **Please note that a last minute booking, e.g. booking in after 10.30am, the cost will increase to £4 per session (£8 for both sessions).**

Please sign below and return this form to the school office: Thank you for your support.

Signed.....Parent/carer

Date.....