



05.10.2020

Dear Parents and Carers,

PARENT GOVERNOR ELECTION – St John's Meads Church of England Primary School

Following my last letter, I would like to provide you with some further details about the parent governor election.

APPLICATIONS: The closing date for applications is Monday 12th October at 3.30pm

An application form is being sent with this letter. If you would like to apply for the parent governor role, it is important that you make contact with me, via the school office before completing an application form. This form should then be returned electronically to the school office or delivered in an envelope to the school office by the closing date, marked 'Parent Governor election'. If you received this letter by e-mail and are unable to print out the application form, paper copies will be available from the school office.

In the event of there being no more than one application, the person will be appointed as a Parent Governor, subject to the necessary checks being undertaken, Parents and Carers will then be informed.

THE ELECTION PROCEDURE

If the school receives more than one application, then an election by secret ballot will be held and personal statements from each candidate will be circulated to all parents and carers. Details concerning the way in which the ballot (which will be entirely secret and as foolproof as possible) is to be organised will also be shared. Each parent of a child who, at the time of the election, is a pupil at the school will be entitled to vote.

TERM OF OFFICE FOR PARENT GOVERNORS

An elected parent governor will hold office for a period of two years.

FURTHER INFORMATION

If you would like to know more about the work of governance at St John's Meads and are considering submitting an application form, please contact the school office with your name and contact details so that I can be in touch.

With kind regards,

Linda Caroe

Chair of Governors